Building Strength Through Diversity

Thursday, October 12th 2023 | 8:30 am – 4:00 pm |
Zoom | Course Code 2002 | $70

In this course, participants will gain an understanding of the elements and dimensions of culture to meet the challenges and integrate the strengths of cultural differences in the workplace. In addition, participants will learn about working with cross-generational teams, given today’s four-generational society.

HR Disability Services

Tuesday, October 17th 2023 | 1:00pm – 3:00 pm |
Zoom | Course Code 2011 | $20

Supervisors and Managers are obligated under federal and state law to engage in the interactive process and provide reasonable accommodations to employees with a disability. Learn about the interactive process, reasonable accommodations, and how to discuss disability-related needs with your employees positively and confidentially. Develop the skills necessary for creating a disability-inclusive workplace by collecting resources and gathering ideas for workplace accommodations.
Classification Workshop

Wednesday, October 25th 2023 & Friday, October 27th 2023| 9:00 am – 12:00 pm |

Zoom | Course Code 2007 | $60

Overview of staff classification and compensation policies and procedures, including how to structure job descriptions, the methodology used for classifying jobs, and the factors considered in establishing fair and equitable pay for positions.

Dealing with Organizational Change

Thursday, October 26th 2023 | 8:30 am – 4:00 pm |

Zoom | Course Code 2009 | $70

Change is a daily occurrence and is often unforeseen or unpredictable. What we can control is how we deal with change. Participants enhance their ability to deal positively and effectively with organizational change. Understanding the change cycle allows participants to utilize strategies to manage each stage.

Coaching for Improved Work Performance

Wednesday, November 1st 2023 | 8:30 am – 4:00 pm |

Zoom | Course Code 7121 | $70

By combining experience, skills, training, and practice, successful supervisors have developed strategies and methods to get the best out of themselves and their employees. Learn proven coaching techniques to solve workplace problems, improve performance and motivate employees.