


## FREE TRAINING VIDEOS FOR UCSB STAFF

# NEW MANAGERS



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SUGGESTED FOR FEBRUARY 2017

### New Manager Fundamentals

Duration 1 hr. 12 min.

Learn how to survive your first 30 days with confidence, establish your identity as a leader, build trust, facilitate effective meetings, and use authority successfully, while increasing value to the organization. This course qualifies for Lynda's professional development units.

<https://www.lynda.com/Business-Skills-tutorials/New-Manager-Fundamentals/119004-2.html?org=ucsb.edu>

### Motivating and Engaging Employees

Duration 1 hr. 50 min.

An estimated 70% of employees are unsatisfied or unproductive. This course walks you through specific actions you can take to strengthen trust, create motivation, honor contributions, and retain your superstars.

<https://www.lynda.com/Business-Skills-tutorials/Motivating-Engaging-Employees/137886-2.html?org=ucsb.edu>

### How to Hire, Retain, and Grow Top Millennials

Duration 54 min. 17 sec.

Now the largest workforce generation, millennials often differ from preceding generations in terms of expectations, work-life balance, and more. Explore best practices with multi-generational experts.

<https://www.lynda.com/Leadership-tutorials/How-Hire-Retain-Grow-Top-Millennial-Talent/466170-2.html?org=ucsb.edu>

### Coaching and Developing Employees

Duration 1 hr. 5 min.

Discover how to build your own leadership and coaching skills in order to transform and empower staff. Step-by-step strategies include power talk, active listening, and working through blind spots and resistance.

<https://www.lynda.com/Business-Skills-tutorials/Coaching-Developing-Employees/115863-2.html?org=ucsb.edu>

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