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EFFECTIVE LISTENING

Communications experts show how to assess your current listening skills, understand the challenges to effective listening (such as distractions!), and develop behaviors that will allow you to become a better listener—and a better colleague, mentor, and friend. duration 1 hr 8m.

<https://www.lynda.com/Business-Skills-tutorials/Effective-Listening/176760-2.html?org=ucsb.edu>

Shows how to strengthen relationships within the three circles of trust. Plus, learn how to build trust in remote teams, repair lost or broken trust, and deliver an apology to speed the rebuilding process.; duration 1hr.

<https://www.lynda.com/Business-Skills-tutorials/Building-Trust/156547-2.html?org=ucsb.edu>

BUILDING TRUST

BUILDING ACCOUNTABILITY ...

Reveals how to create a culture of accountability by developing accountability at the individual level, team level, and brand level. by showing how to set employee expectations, create incentives, and align the practice of accountability with the values of your organization.; duration 33m 37 s.

<https://www.lynda.com/Business-Skills-tutorials/Building-Accountability-Your-Culture/184923-2.html?org=ucsb.edu>

Outlines what leaders can do to create the right environment for teaming and explains the responsibilities of individual team members to speak up, collaborate,, experiment, and reflect.duration 25m 12s

<https://www.lynda.com/Business-Skills-tutorials/Leading-Working-Teams/175129-2.html?org=ucsb.edu>

LEADING & WORKING IN TEAMS

COMMUNICATION TIPS

Hone your communication skills in order to deal with difficult people, influence others, confidently speak in public at a moment's notice, and much more. duration 3 hr 42 m.

<https://www.lynda.com/Business-Skills-tutorials/Communication-Tips/170778-2.html?org=ucsb.edu>

COLLABORATION